

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
September 19, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2013-29. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-29 appointing solicitors to the County effective October 1, 2013.

2.2 APPROVE HMRF GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Hazardous Material Response Fund Grant agreement with PEMA in the amount of \$51,337.

- 2.3 APPROVE PSA WITH AFFINITY FORENSIC SERVICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2013-2014 professional service agreement with Affinity Forensic Services for the Juvenile Probation Office.
- 2.4 APPROVE PSA WITH ARC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2012-2013 professional service agreement with ARC for the Juvenile Probation Office.
- 2.5 APPROVE PSA WITH ARC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2013-2014 professional service agreement with ARC for the Juvenile Probation Office.
- 2.6 APPROVE UPDATE TO POLICY 702. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved update to Policy 702 - Commissioners' Meetings and Agenda Items - of the County's Policy & Procedures Manual.

Mr. Wheeland recessed the Commissioners' Meeting at 10:06 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 DPS - COMMUNICATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Corey D. Martin as full time replacement Telecommunicator I - Pay grade 5 - \$14.55/hour effective 9/23/2013.
- 3.3 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Peter D. Trapkus as full time replacement Temporary Resident Supervisor - Pay grade 5 - \$14.55/hour effective 9/30/2013.
- 3.4 PROTHONOTARY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Julie D. Kookan as full time replacement Clerk I - Pay grade 2 - \$11.27/hour effective 9/23/2013.
- 3.5 ADJOURN SALARY BOARD. A motion by Mr. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:07 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:13 a.m.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Al Kauffman of West Southern Avenue in South Williamsport explained he is a member of the Tea Party. He would like the Commissioners to adopt a resolution that would protect the 2nd Amendment of the Constitution.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, September 24, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:13 a.m.